

# FARNHAM ROYAL PARISH COUNCIL

*Mrs. K H Holder*  
*Clerk to the Council*  
*clerk@farnhamroyal-pc.gov.uk*  
*01753 648497*

*Sherriff House*  
*The Broadway*  
*Farnham Common*  
*SL2 3QH*

---

## MINUTES OF THE MEETING OF FARNHAM ROYAL PARISH COUNCIL HELD ON MONDAY 25<sup>th</sup> SEPTEMBER 2017 AT 7.30 P.M. IN FARNHAM ROYAL VILLAGE HALL

### Present

Mr. Paul Rowley	Mrs. Vicky Thompson
Mr. Clive Robinson	Mrs. Judy Tipping
Mrs. Marilyn Rolfe	Mr. Roger Home
Mrs. Hilda Holder – Clerk	
Two members of the public.	

The Chairman declared the meeting open at 7.30pm. The meeting was adjourned for OPEN FORUM noted at the end of these minutes. The Chairman reconvened the meeting.

### 17/81/PC Apologies for absence

Mr. Trevor Clapp, Mr. Bob Milne, Mr. Richard Thomas, Mr. John Hodges and District Councillors Dev Dhillon and David Anthony. In the absence of Mr. Clapp those present agreed to nominate Mr. Rowley to chair the meeting, which he accepted.

### 17/82/PC Minutes of the meeting held on 31<sup>st</sup> July 2017

These were **approved** and signed by Mr. Rowley.

### 17/83/PC Matters Arising (not covered elsewhere on the agenda)

83.1 Item 68.2 - The Clerk advised that SBDC had confirmed their new PSPO powers relating to dog fouling would apply to FCSC. The Parish Council had submitted a response regarding the ongoing consultation to consider extending PSPO powers.

83.2 Item 69 – **it was agreed** that a working group led by Mrs. Rolfe and including Mrs. Tipping and Mr. Robinson would try and define the problem in Beeches Road, Hawthorn Lane and Green Lane and engage with residents to find a preferred solution. Mr. Robinson noted that the double yellow lines on Beeches Road would shortly be repainted.

83.3 Item 70 – Mr. Rowley noted that a response had been received from SBDC regarding concerns about the development at Honey Cottage and further correspondence had been sent to them.

83.4 Item 71 – Mr. Robinson reported that, since the last meeting, proposals had been submitted to the LAF regarding the dropped kerb at the 'Green Man' and repairing Old Beaconsfield Road footway. They would get feedback at the next LAF meeting. On the issue of double yellow lines outside Sainsburys, the LAF still seemed to misunderstand the situation surrounding the dropped kerb and would look again at the issue. He said that the LAF had said that BCC would be cutting back hedges in the 40mph zones. The Clerk suggested they had confused responsibilities because of the different tranches of the devolution contract having different specifications. It was decided to wait and see.

#### **17/84/PC To co-opt a new councilor**

The Clerk reported that no candidate had come forward to date but this item would remain on future agendas as a reminder and to enable an appointment should a candidate come forward at short notice.

#### **17/85/PC To agree a budget for Carols on the Green**

Mrs. Thompson agreed to organize this event again this year. **It was agreed** to raise the budget to £1,500 to cover an anticipated increase in some costs. The event would take place on Saturday 9<sup>th</sup> December.

#### **17/86/PC To consider the safety of the Guide Hut and agree next steps**

Mr. Rowley reported that the Guides had moved back into the hut and said they wished to stay there. However, he remained very concerned about the safety of the hut and particularly as to the state of any asbestos in the hut. **It was agreed** that Mr. Clapp and Mr. Rowley should meet to discuss issues of safety, liability and asbestos with the Guides as soon as possible. They were also asked to explore with the Guides whether alternative premises such as the Infant School might be better for their needs.

#### **17/87/PC To consider and approve the draft Parish Plan and next steps**

A draft plan had been circulated before the meeting. It was noted that Mr. Robinson had suggested detailed amendments. Following debate, he was thanked for his efforts and was asked to meet with the Clerk prior to the next meeting to approve a revised draft.

#### **17/88/PC To consider next steps following TPO survey of parish trees**

Mr. Robinson reported that our contractor had prepared a survey of trees in our parish detailing all the trees which the contractor recommended should have TPOs placed on them. He had looked at some of the trees in question and was satisfied that the Parish Council should support all the recommendations. **This was agreed** and the Clerk was asked to submit the report to SBDC's tree officer and start the process of asking for TPOs to be made where none existed already.

#### **17/89/PC To ratify the decision to pay £4,847 towards the repair of footpath 4 and to consider contributing to costs of vegetation clearance to enable resurfacing**

**It was agreed** to ratify the decision to pay £4,847 towards the repair of footpath 4. It was noted that BCC had said that additional work was now necessary in the form of vegetation clearance before the work could take place. The LAF had obtained a quote of £843 and might meet 50% of these costs. They had suggested it might be cheaper if local contractors were engaged. A quote had been received from our contractor to undertake the work for £300 plus VAT subject only to City of London approval to have the work done as some of the clearance on the diversionary route was on their land. **It was agreed** that the Parish Council would meet these additional costs in full.

#### **17/90/PC To agree the recommendations of the Open Spaces and Environment working group on:-**

90.1 St Mary's churchyard

90.1.1 the Clerk advised that Mr. Milne would be meeting with our contractor to

identify trees to remove from the graves. Advice had been received from SBDC that the churchyard was in a conservation zone. It would therefore be necessary to at least notify SBDC of the works that needed doing.

90.1.2 **It was agreed** to put up new signs at both entrances to the churchyard.

#### 90.2 Temple Dell

90.2.1 Mr. Robinson was concerned about a recent incident of smashed glass near the seating area in the orchard. The Parish Council's litter picker was to be asked to be extra vigilant in those areas.

90.2.2 **It was agreed** to put up signs on the entrance gates at Temple Dell

### **17/91/PC To approve works to side out the verges on the footpath in FCSC at a cost of £430**

The Clerk reported that FCSC were obliged to cut back the hedges. In conjunction with this a quote had been received from our contractor to side out all the encroaching debris which was narrowing the footpath. Mr. Robinson clarified that he understood that this was the stretch from and including FCSC's car park to the start of the alleyway to the A355. **This was agreed.**

### **17/92/PC Finance**

92.1 Payments as per the cashbook circulated prior to the meeting were **approved** for payment. Receipts were noted as per the cashbook.

92.2 **It was agreed** to ratify the decision to cut back the overgrowth of trees and hedges on the junction of Green Lane and Kingsway at a cost of £150.

92.3 Mr. Robinson was concerned about the what he considered to be the high cost of computer support and asked the Clerk to consider whether a review should be undertaken. The Clerk said she would liaise with Mr. Clapp on the issue.

### **17/93/PC Planning**

93.1 Planning comments submitted since the last meeting were **approved**.

93.2 Planning decisions were noted.

93.3 Mr. Robinson noted that the conditions attached to the Whitaker garage permission granted on appeal meant that the plans would need to be redrawn.

93.4 Mr. Rowley asked the Clerk to write to the developers of the Haymill Garage site – possibly Hughes of Beaconsfield - to ask them to take steps to make it appear less unsightly.

93.5 The Clerk noted that she had discovered that neither our planning objections nor those of the City of London were taken into account when determining if sufficient objections had been made to trigger sending an application to planning committee. She would ask our representatives to take this up at SBALC.

### **17/94/PC Any Other Business**

94.1 Mr. Robinson was concerned about the number of estate agent's signs put up on verges. BCC said we should take them down but he would start work on developing a parish council policy first.

94.2 He added that there was an issue with fly posting for the School's 60<sup>th</sup> celebrations by Foreman King. Mr. Rowley said he would have a word with them about it.

### **17/95/PC Next meeting**

The meeting closed at 9.00pm. The next meeting would be on Monday 23<sup>rd</sup> October 2017 at 7.30pm at Farnham Common Village Hall.

**NOTES from the public open forum of the meeting**

Mr. Picton of Kingsway Mews reported that a proposed 24/7 car wash business was being constructed behind Graphic House/ Costa Coffee - accessed by a single width service road off the Kingsway. It was in the middle of a residential area and would create increased noise, traffic and parking issues. In addition, the surface water would drain into the water course system. He believed that the owner, Mr. Maker, had given permission but he did not think permission had been sought from SBDC. Mrs. Thompson advised that residents should write to the owner of the property. The Clerk was asked to write to SBDC enforcement team and notify District Cllr. Dev Dhillon.

*This concludes the meeting.*