

FARNHAM ROYAL PARISH COUNCIL

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MINUTES OF THE MEETING OF FARNHAM ROYAL PARISH COUNCIL HELD ON MONDAY 22nd MAY 2017 AT 7.30 P.M. IN FARNHAM COMMON VILLAGE HALL

Present

Mr. Trevor Clapp	Mr. Bob Milne
Mrs. Vicky Thompson	Mr. John Hodges
Mrs. Marilyn Rolfe	Mr. Clive Robinson
Mr. Paul Rowley	Mr. Brian Bilgorri
Mr. Roger Home	Mrs. Judy Tipping

Mrs. Hilda Holder – Clerk

Nine members of the public.

The Chairman declared the meeting open at 7.30pm. The meeting was adjourned for OPEN FORUM noted at the end of these minutes. The Chairman reconvened the meeting.

17/26/PC To elect a Chairman and Declaration of Acceptance of Office

Mr. Bilgorri nominated and Mr. Home seconded Mr. Clapp - which was unanimously **agreed**. Mr. Clapp signed his declaration of acceptance of office as chairman.

17/27/PC To elect a Vice Chairman

Mr. Rowley proposed and the Chairman seconded Mr. Milne - which was unanimously **agreed**.

17/28/PC Apologies for absence

Mr. Richard Thomas and District Councillors Marlene Lewis and Dev Dhillon.

17/29/PC Minutes of the meeting held on 24th April 2017

These were **approved** and signed by the Chairman.

17/30/PC Matters Arising (not covered elsewhere on the agenda)

Mr. Milne enquired whether any progress had been made about Parish Woods. The Clerk advised that she had written to County Councillor Lin Hazell but had not received a reply to date.

17/31/PC To clarify item 18.9 of the April 2017 minutes

Following debate **it was agreed** that the Council would grant a fixed sum of £4,000 to the Farnhams Magazine for each of the 2017-18 and 2018-19 financial years. The funding for 2019-20 would be reviewed in March 2018 when up to date accounts would be provided.

17/32/PC To appoint and review terms of reference of the Finance Committee

It was agreed that the Finance Committee should consist of Mr. Hodges, Mr. Clapp, Mr.

Milne, Mr. Rowley and Mrs Rolfe. No changes to terms of reference were proposed.

17/33/PC To appoint and review terms of reference of working groups

It was agreed that the members should be:-

- 33.1 Open Spaces Working Group – Mr. Clapp, Mr. Robinson, Mr. Hodges, Mr. Milne, Mrs. Thompson, Mr. French, Mr. Frater and Ms. Reed.
- 33.2 Play Area Working Group – Mr. Robinson, Mr. Rowley, Mr. Home, Mr. French and Mrs. Thompson.
- 33.3 Planning – this would continue to be delegated to two councillors but for applications with wider implications to be brought to the whole Council's attention. It was noted that commenting on applications for gated communities was often not possible and this should be brought to SBDC's attention. The Council would not be commenting on TPOs as it did not have sufficient expertise. The Clerk was asked to put on the next agenda an item to consider surveying trees in the parish worthy of having TPOs placed on them.
- 33.4 Kingsway Green Working Group – Mrs. Thompson and Mrs. Tipping.
- 33.5 Community Assets Working Group – Mr. Rowley, Mr. Milne, Mr. Robinson and Mr. Clapp.

17/34/PC To appoint the Outside Bodies' representatives for the coming year

The following were appointed:-

- 34.1 Local Area Forum – Mr. Milne, Mr. Robinson and Mrs. Thompson.
- 34.2 Representatives to Farnham Common Sports Club- Mr. Clapp, Mr. Hodges and Mr. Rowley.
- 34.3 The Farnhams' Magazine – Mr. Robinson.
- 34.4 Representatives to Farnham Common Village Hall - **it was agreed** this was no longer necessary.
- 34.5 The Burnham Beeches Consultative Committee –Mr. Milne, Mrs. Tipping and Mr. Bilgorri.
- 34.6 Representatives to South Bucks Association of Local Councils – Mr. Clapp, Mr. Milne, Mr. Rowley.

17/35/PC To consider responsibility for communications

The Chairman would step down from preparing the parish patch article. The Clerk would draft articles for approval by Mr. Milne and Mrs. Tipping.

17/36/PC To agree meeting dates for 2018

The Clerk had circulated a list prior to the meeting which **was approved**.

17/37/PC To consider granting a wayleave over Temple Dell

The Chairman explained that he and Mr. Home had met on site with the developers of Farnham Lodge and the District Council representative, Linda Newell. Ms. Newell had expressed concern about the position of the legal boundary line in relation to the proposed retaining wall and fence which was on a different line within the owners property. The Parish Council had simply been waiting for her to agree the exact line of the legal boundary on the ground.

It was agreed that subject to the District Council approving the legal boundary line and further provided that the owners undertake that the legal boundary line is permanently marked (to avoid any arguments about ownership in the future) and all construction work takes place on the owner's land only, then the Parish Council would sign the wayleave.

17/38/PC To consider supporting the Inner Wheel's toilet twinning initiative

Helen Read explained that the Inner Wheel Club of Burnham were fund raising to build toilets around the world and for them to be twinned to local public toilets. **It was agreed** that the Council would support the concept and would try and think of ways it could help.

17/39/PC To approve the cost of repairing the war memorial

Two quotes had been received but they were not like for like. A maximum sum of £1200 **was agreed** to fund works necessary. The Clerk was asked to clarify the quotes and subject to the maximum expenditure agreed, the final decision would be taken by Mrs. Tipping, Mr. Robinson and the Clerk.

17/40/PC To consider a request for funding from St John's church fete

Mrs. Tipping said that the fete was a money making event for general church funds. The Parish Council was asked to donate £300-£500 to help run the punch and judy stall or the donkey rides. **It was agreed** that the Council needed to formulate a policy of making donations and that the matter should be brought back to the next meeting for a policy to be developed.

17/41/PC To approve the cost of removing a tree stump at FCSC and fly tipping from Ingrams Copse

A quote had been received to remove the tree stump for £350 plus Vat and the fly tipping for £100 plus VAT. **These were agreed.**

17/42/PC To consider projects to put to the LAF for funding

Mr. Milne was concerned that the LAF appeared to be about to decide to not fund highways projects next year. **It was agreed** that he and Mr. Robinson, Mrs. Thompson Mrs. Tipping and Mr. Home should meet to agree a list of highways works and their priorities to bring back to the next meeting for approval to put to the LAF.

17/43/PC To approve the report on the village life section of parish plan responses

Mrs. Thompson had prepared a report on the Village Life section of the parish plan which was well received. She agreed to prepare a similar 'bare bones' summary of the other sections - excluding the building and planning section which the Chairman agreed to prepare. She would work with other councillors to develop the outcomes for the Council.

17/44/PC To consider comments on the consultation on PSPOs

Following debate **it was agreed** to comment that the Council supported in principle the introduction of Dog Control Orders and therefore supports the change to PSPOs. The Council would be happy to discuss the performance of the Dog Control Orders to date when appropriate to do so.

17/45/PC To approve replacing the damaged dog bin at FCSC

It was agreed to replace the dog bin at FCSC. Mr. Milne noted that when the old bin was removed it was noticed that it had always been damaged and this had not happened when it was removed.

17/46/PC Finance

46.1 Payments as per the cashbook circulated prior to the meeting were **approved** for payment. Receipts were noted as per the cashbook.

46.2 The Standing Orders, Code of Conduct and Finance Regulations were reviewed and were **approved** with no amendments. The Asset Register was reviewed and **approved with amendments** to include items acquired in the year.

46.3 It was **agreed** that the Risk Assessment be amended to add risk assessments for the new devolved services and the carols on the green event.

17/47/PC Planning

47.1 Planning comments submitted since the last meeting were **approved**.

47.2 Planning decisions were noted.

47.3 The Chairman noted that complaints had been received concerning the development at Fairfield Lane. At the same time the developer had approached SBDC about the naming of a new access lane for which they had not yet acquired the land or obtained planning permission.

47.4 It was noted that the development at Fairfield Lane along with that at Scopello, Farnham Lodge and Scotlands Drive were all examples of permission being granted despite there being inadequate access. The Clerk was asked to write a general letter of complaint to SBDC expressing our practical concerns whether the developers were acting within their planning permission and why access arrangements were not working.

17/48/PC Any Other Business

48.1 Mr. Robinson said he had seen a parking warden in the Broadway that week which was a rare sighting.

48.2 Mr. Milne was concerned that our contractor had taken down all the holly along the boundary of Ingrams Copse to Warren Court and left the same on the ground which was unsightly. The Clerk would convene an Open Spaces meeting in the next few weeks if possible so that this matter and the issue of the management of ivy could be debated.

48.3 Mrs. Tipping had met with a representative from L&Q to discuss the overgrown trees in Frensham Walk. L&Q would clarify who owned the trees and get back to her.

17/49/PC Next meeting

The meeting closed at 9.35 pm.

The next meeting would be on Monday 26th June 2017 at 7.30pm at Farnham Royal Village Hall.

NOTES from the public open forum of the meeting

Jessica Houdret explained her position with the Farnhams Magazine and referred to the minutes of the April meeting which she felt showed some reluctance on the part of the Parish Council to agree an annual fixed sum and at which Mr. Home had said that volunteers were feeling demotivated. She agreed with his opinion. She referred to the Chairman's comments that no other parish council supported their local magazine and emphasised it was a community magazine and that there was not a similar magazine in the district. She had researched this and submitted her findings to the Clerk. The

Magazine committee had developed a business plan and needed to work to a strict budget. She added that she would be stepping down as editor from the September issue although she would continue to act in an advisory capacity.

The Chairman responded that the Parish Council had previously agreed to fully underwrite the Farnhams Magazine and the Magazine had the wholehearted support of the Council without reservation. Indeed at the last meeting the Council had agreed to Mr. Houdret's proposals. However some confusion had arisen as to when the funding should be reviewed and this was now on the agenda for clarification. The point he had made was that he was chairman of SBALC and none of the councils who were members of SBALC contributed to their parish church magazine. This had not been intended as a criticism.

Mr. Houdret clarified that it had been his intention to agree fixed funding for 2017-18 and 2018-19 but to supply accounts in March 2018 so that funding for 2019-20 could be reviewed at that time. He added that he was alarmed that he now understood that the parish council had had the expectation that the magazine could become self funding and referred to the efforts that had been made to reduce the costs per copy from 54p to 23p.

Mr. Thompson of Langtons Meadow was concerned about the plans to relocate the car wash from the former Volvo garage site to the Victoria Pub car park. He said works had started to dig up the car park, remove safety barriers and lower kerbs. He had spoken to the landlady and the car wash owner who were determined to go ahead. He asked for the Council's support in opposing this. The Chairman said the Council would give such support to residents as it could but recommended a group of residents working together should approach the district and county councillors as soon as possible and to consider obtaining a highways analysis. Enforcement at SBDC could only get involved if the owners start operating the car wash without planning permission. Even then nothing could be done until they had been given an opportunity to apply for planning permission and pursued any appeal.

Mr. Singh said he was keen to acquire the Crown pub site in Farnham Royal with a view to restoring it to a community use as a pub, bed and breakfast and coffee shop. A planning application was pending by another developer to develop the site into housing. He asked for the Council's support for his suggestion. The Chairman said that it was not appropriate for the Council to comment in this way on the pending application but that Mr. Singh should make his intentions known to SBDC as they would be interested in keeping this grade 2 listed building.

Mr. Suki Singh said he was head of projects for Landmark Group who were the contractors and designers of the development at Farnham Lodge. He said that they needed permission for SSE to put a new connection over Temple Dell. The District had signed the wayleave in October last year but it needs to be signed by the Parish Council too. The delay was costing his client money. He confirmed that the posts and orange netting at the site marked the line of the physical boundary.

This concludes the meeting.