

Information for the Parish Council Meeting on 29 April 2019

1 Matters Arising (not covered elsewhere on the agenda - for information only)

3.1 Note actions on historic pension liability

The second payment, £8,500, was paid by bank transfer on 15 April 2019. The final payment, £7,500, is due on 5 April 2020.

3.2 Note application for a debit card

The Parish Council's Finance Regulations provide for the Parish Council to request a debit card, which will assist with online purchases making the process easier and more transparent as the Clerk won't have to ask the Chairman to pay on his personal card and then process a repayment to him. The Regulations state that 'Any Debit Card issued for use will be specifically restricted to the RFO and will also be restricted to a single transaction maximum value of £500 unless authorised by Council or finance committee in writing before any order is placed. The RFO is the Clerk and expenditure will be subject to the existing approval process.

3.3 Update on the Neighbourhood Plan Steering Group

The Group last met on 1 April 2019 and has subsequently gained two more members taking the total number to eight. SBDC has issued an updated timetable for the publication of the Local Plan for consultation prior to its submission for an examination in public and has provided the following committee meeting dates:

Joint Overview & Scrutiny Committee	Monday 29 April 2019
Joint Committee	Wednesday 1 May 2019
South Bucks District Full Council	Tuesday 14 May 2019
Chiltern District Full Council	Wednesday 22 May 2019

Subject to the outcome of these meetings, publication is then anticipated to be in late May / early June.

3.4 Reminder regarding no Parish Council elections this year

SBDC and Chiltern District Council made a joint formal request to the Ministry of Housing, Communities and Local Government (MHCLG) to cancel the local district council elections and to postpone the parish and town council elections from 2019 to 2020.

As previously advised, this request was agreed by MHCLG and as a result of a statutory instrument there will not be any local elections in 2019. This means that district councillors will now continue until 2020 and that elections for the new unitary council will take place in May 2020. Town and parish council elections have also been postponed until May 2020.

3.5 Update on purchase of external wall mounted defibrillator

As agreed at the Parish Council meeting held on 26 November 2018, a new external wall mounted defibrillator is due to be purchased and installed at FCSC. The Clerk has reviewed online suppliers and the best three prices are:



AED iPad SP1 Fully Automated External Defibrillator

www.firstaidwarehouse.co.uk	£910.00 plus VAT
www.direct365.co.uk	£915.00 plus VAT
www.defibshop.co.uk	£945.00 plus VAT



Defibsafe DS2 Locked Outdoor Cabinet

www.medisave.co.uk	£487.19 plus VAT
www.welmedical.com	£495.00 plus VAT
www.spservices.co.uk	£495.95 plus VAT

The lowest of the above prices are in line with the estimate provided for the November 2018 Parish Council meeting. Councillors are reminded that installation costs of c. £500 plus VAT will also be incurred.

3.6 Update on Kingsway Green Working Group

As reported at the last Parish Council meeting, phase one of the project will be protecting the site by installing bollards along the border with Kingsway and the service road. The Clerk has spoken with a potential supplier, Furnitubes International, and has identified the following examples:



Doric Bollard – cast iron

Price for:
1 - £192 + VAT
5 - £137 + VAT each
10 - £127 + VAT each

Always add £11 to the cost of each bollard for painting.



Trafalgar Bollard – cast iron

Price for:
1 - £177 + VAT
5 - £122 + VAT each
10 - £109 + VAT each

Always add £11 to the cost of each bollard for painting.

3.7 Update on Beeches Road traffic management consultation

A verbal report will be given at the meeting.

3.8 Update on report of motorcycles racing on A355 late at night

At the last Parish Council meeting, a resident raised concern that motorcycles are racing on the A355 late at night. As was agreed, the Clerk raised this issue with the village PCSO who has advised that she has in the past had complaints about this but not recently and that if the cameras are operating they will be caught and fined. She also confirmed that they do not have officers to carry out speed checks in the road late at night and advised the Clerk that advice given to complainants in the past is to call 101 at the time of the incident.

3.9 Update following resident's request to reduce the speed limit of Templewood Lane

As previously reported, the Clerk had received a request for the reduction of the speed limit in Templewood Lane. Whilst the Parish Council felt unable to proceed with this request the resident asked the Clerk to obtain an idea of the process and cost from BCC. BCC advised that it is a lengthy process involved in changing a speed limit.

They advised that Transport for Bucks ("TFB") would initially undertake a speed survey and speed limit change assessment, which involves consulting Thames Valley Police. Pending successful outcome of this, it would then progress to Statutory Consultation, which includes legal orders and advertising costs. Following the Consultation, if a positive decision is made, TFB would then proceed with the implementation phase. Statutory Consultation would be to identify support/objections for the proposals. They advised that the anticipated cost would be c. £10,000.

The resident then asked for an estimate of the cost of the speed survey and speed limit change assessment which the Clerk advised would be c. £1,500 based on the information provided.

4 To consider steps to commemorate the 80th Anniversary of the outbreak of WWII on 3 September 1939.

Does the Parish Council wish to take any steps to commemorate this event? If so, please provide some ideas.

5 Finance:

5.1 To review annual management accounts

The management accounts will be forwarded to councillors separately

5.2 To consider the Finance Committee's recommendation for a new internal auditor

A verbal report will be given at the meeting.

5.3 To approve payments and note receipts, as per the cashbook

The cashbook will be forwarded to councillors separately.

5.4 To ratify purchase of two banners to publicise the Annual Parish Meeting

It is usual for the Parish Council to place a banner on the corner of Temple Dell to publicise the Annual Parish Meeting. Due to the change of month and location for this year's meeting it has been necessary to purchase a new banner. In addition, the Clerk and Chairman felt that a banner should be displayed in Farnham Royal and therefore purchased an additional banner. The banners were ordered from Vistaprint at a total cost of £162.27. The Clerk used the

Chairman's personal credit card for the purchase and has included reimbursement to him in the April 2019 cashbook.

5.5 To consider the contribution requested by BCC in respect of the 2019/20 LAF project

As previously advised, the Parish Council requested approval for a project to raise dropped kerbing and extend the parking bay on The Broadway. This project was approved by the LAF on the condition that the Parish Council enters into a match funding agreement. The Parish Council is being asked to provide £9,195 against a total cost of £18,390. A copy of the Award Letter will be forwarded to councillors separately.

6 Planning:

6.1 To note comments on recent applications

The schedule of comments submitted to the planning authority following agreement by the Parish Council's planning committee will be forwarded to councillors separately.

6.2 To note recent planning decisions

The schedule of planning authority decisions will be forwarded to councillors separately.

6.2.1 Neelam Stables, Parsonage Lane

It has been reported to the Clerk that at the recent SBDC planning committee, council members appeared to accept that any stable should be of non-substantial construction which would prevent reuse as a dwelling at a later date and the matter was deferred for officers to ask the applicant to resubmit plans for a building of non-substantial construction.

6.2.2 Old Oak Farm, Parsonage Lane

It has been reported to the Clerk that at the recent SBDC planning committee, council members granted planning consent for conversion of a stable building to a residential property.

6.3 Update on car wash appeal at Graphic House, The Broadway, Farnham Common

The Clerk contacted the inspectorate in Bristol requesting an update. They advised that the next stage is for an inspector to be appointed to conduct a site visit. The gentleman estimated that the decision was not likely until October 2019.

6.4 Update on concrete crusher at Bishop's Farm

I have spoken with the case officer at BCC. The application was due for determination last month but due to internal issues it was not and will now be decided by the Development Control Committee at BCC at their meeting on 20 May 2019.