

## Information for the Parish Council Meeting on 23 September 2019

### 3 Matters Arising (not covered elsewhere on the agenda - for information only)

#### 3.1 Update on the Neighbourhood Plan Steering Group

The Group has continued to meet during the Summer and has made progress in formulating its public consultation strategy. Workshops in Farnham Common and Farnham Royal have been announced and will be held on 3 October 2019 and 8 October 2019 respectively.

#### 3.2 Update on 2019/20 LAF projects on The Broadway

TfB have completed the works on The Broadway and therefore this project has finished.

#### 3.3 Update on 2020/21 LAF project and road safety issues generally

As agreed at the last Parish Council meeting, the Clerk submitted an application for the following road safety measures on the A355 near the Farnham Common Infant School:

1. child shaped bollards installed at regular intervals in the proximity of the school on both sides of the road;
2. an advisory speed limit of 20MPH introduced for suitable periods at the beginning and end of the school day with flashing warning signs installed on both sides of the road; and
3. a suitable message, for instance 'School Ahead', painted on the road surface of both the northbound and southbound carriageways with the introduction of a coloured road surface.

It is felt that by implementing the measures requested the area would be safer for all footpath and road users. The application is currently being considered by TfB.

With regard to road safety generally, the BCC seven day survey will shortly be installed between the bus stop opposite Farnham Common House and Drew Meadow and the Mobile Vehicle Activated Sign has been installed on the A355 between Farnham Royal and Farnham Common. The Clerk has also received PCSO Caroline Sampson's available dates for a meeting with potential Speedwatch volunteers with the aim of creating a committed team who will work together to reintroduce this initiative into the villages.

#### 3.4 Update on the mound repairs at Farnham Royal playground

The repairs were completed on 1 August 2019.

#### 3.5 Update on skip at entrance to field on Blackpond Lane

The skip remains in situ but the SBDC Environmental Health Department has been in contact with the land owner who has confirmed that the skip and additional rubbish will be removed on or before Saturday 21 September 2019.

#### 3.6 Update on reply to the Draft Chiltern and South Bucks Local Plan 2036 and Community Infrastructure Levy consultations

The reply to the Draft Chiltern and South Bucks Local Plan 2036 consultation was submitted before the deadline and a copy was sent to all councillors on 23 August 2019. The reviewing councillors were happy with the proposal concerning the Community Infrastructure Levy and as such decided that no response was necessary.

#### 3.7 Update on community training in the use of defibrillators

The Clerk is arranging free training sessions at Farnham Common Sports Club and Farnham Royal

Village Hall. The South Central Ambulance Service has agreed to provide the training and the provisional dates are 15 October 2019 in Farnham Royal and 22 October 2019 in Farnham Common. Residents will be asked to register for a place by telephoning or emailing the Clerk or by visiting Eventbrite.co.uk.

### 3.8 Update on repairs to playgrounds

Wicksteed have confirmed that the repairs to the basket swing and cable runway will be carried out week commencing 23 September 2019.

Progress Services have carried out the following repairs:

#### Farnham Park Playing Fields

Alter and re-install toddlers gate  
Re-fix notice board post  
Repairs to spring turtle  
Repairs to spring hedgehog  
Climbing frame fixings  
Junior swing fixings  
Repairs to bench seat  
Lift zip wire seat

#### Farnham Common sports Club

Repair fence damage  
Adjust gate  
Repair bench seat  
Install post caps to sign posts

The Clerk has chased The Great Outdoor Gym Company for the maintenance kit and sticker, which should be received shortly.

### 3.9 Update on tent encampments

The Clerk is aware of three tent encampments within the Parish. The first is in the woodland opposite the entrance to Rosken Grove, the second is by the cinder track that extends from the bottom of Church Road and the third is on the corner of Church Road and Farnham Road. The Clerk has discussed these with the BCC Unauthorised Encampment Team who are unable to assist as the occupants do not have vehicles. The Clerk was directed to the SBDC Housing Team which initially advised that it would be necessary for the occupants to be vulnerable and for them to present themselves to the Department. Following a further discussion, the Clerk emailed the SBDC Housing Team, the SBDC Environmental Health Department and the Police. The Police have advised that they have no powers to move the occupants off and I have heard nothing meaningful from the SBDC Environmental Health Department. The SBDC Housing Team has advised that they will make a referral to Connections Outreach Support who will visit to offer advice and assistance to the individuals regarding their housing options. The Chairman has suggested that these issues are brought to the attention of the landowners, the South Bucks Association of Local Councils, District Councillors and County Councillors in an effort to make some progress.

### 3.10 Update on fly tipping

Two fly tipping sites have been reported to SBDC Waste Team. The Clerk is chasing almost daily for an update as almost a month has passed since the reports were logged. The Chairman has suggested that these issues are brought to the attention of District Councillors and County Councillors in an effort to make some progress.

## **4 To consider the Parish Council's response to the BCC Community Boards consultation**

As advised to Councillors on 23 August 2019, BCC have commenced a consultation on the new Community Boards which closes on 30 September 2019. The relevant information can be found at: <https://shadow.buckinghamshire.gov.uk/consultations/communityboards/>.

## **5 To consider holding a Macmillan Coffee Morning**

The Clerk asked Councillors whether they would like to hold a Macmillan Coffee Morning on 23 August 2019 following a suggestion from the Chairman. The feeling from those who replied was that they would not want to hold an event in competition with the Library. The Library have recently confirmed to the Clerk that they are not holding a Macmillan Coffee Morning this year so the Clerk would like to know whether councillors would like to hold a coffee morning on 27 September 2019.

## 6 Open Spaces:

### 6.1 To consider recommendations for the maintenance contract in respect of open spaces (not including wooded areas and physical assets)

As advised to councillors on 23 August 2019, the new contractor for grass cutting, footpath clearance, weedkilling, verge maintenance and St Mary's Churchyard was due to start on 1 August but due to circumstances beyond his control he was unable to start and this remains the case.

Clearly this has left the Parish Council in a difficult position as the grass and hedges continue to grow. In order to take back control of the situation, the Clerk spoke to Amersham Town Council ("ATC") who agreed to help out on an interim basis until the contractor is able to start. ATC sent a team of three to cut the verges along the A355 from the junction with One Pin Lane to the double roundabouts in Farnham Royal on 12 September 2019. They returned on 18 September 2019 to cut the verges on residential roads and the verges south of the double roundabouts in Farnham Royal. The day rate charged by ATC is £675 plus VAT. We have not and will not be making any payments to the contractor in respect of this period.

Going forward, after 23 September 2019, ATC would be able to take on other work and may be able to continue with all services.

### 6.2 To agree the Playground Working Group Terms of Reference

The draft terms of reference will be forwarded to councillors separately and a verbal report will be presented at the meeting.

### 6.3 To consider quotes received for replacing fascia boards and guttering at three bus shelters

It was agreed at the last Parish Council meeting that the fascia and gutting would be replaced at three bus shelters; Victoria Road, Farnham Park and Home Meadow. The Clerk has received the following quotes:

Progress Services - £980

Ridgwell Windows & Conservatories - £1,200

Two further quotes will hopefully be available at the meeting.

### 6.4 To consider action regarding hedges within the Parish

A verbal report will be presented at the meeting.

### 6.5 To consider recommendations for Kingsway Green and village flowers

A verbal report will be presented at the meeting.

### 6.6 Update on sowing wild flowers on verges within the Parish

At the recent Open Spaces Working Group meeting it was agreed that Mrs Gray (a resident) and Mr Home would work together to develop a proposal for this.

## 7 Finance:

### 7.1 To approve payments and note receipts, as per the cashbook

The cashbook will be forwarded to councillors separately.

### 7.2 To consider amendments to the Expenses Policy

The amended Expenses Policy will be forwarded to councillor separately.

### 7.3 To consider insurance arrangements from 1 October 2019 to 30 September 2020

A verbal report will be presented at the meeting.

### 7.4 To consider the funding request received from The Freemantle Trust

Details of this request were sent to councillors on 23 August 2019 and a further copy will be forwarded to councillors separately.

## 8 Planning:

### 8.1 To ratify comments submitted on recent applications

The schedule of comments submitted to the planning authority following recommendation by the Planning Working Group will be forwarded to councillors separately.

### 8.2 To note recent planning decisions

The schedule of planning authority decisions will be forwarded to councillors separately.