

## Information for the Parish Council Meeting on 29 June 2020

### 3 Matters Arising (not covered elsewhere on the agenda - for information only)

#### 3.1 Update on right of way issues at Ingrams Copse and Boundary Copse

Mr. Rowley and Mr. Milne participated in a Zoom meeting with BP Collins solicitors during which they passed on the Parish Council's earlier agreement to proceed with a letter, as recommended, to L & Q. The letter has now been drafted and sent to Mr. Rowley and Mr. Milne for review.

#### 3.2 Update on Templewood Lane road surface

You may be aware that the surface dressing treatment applied to Templewood Lane two years ago unfortunately failed in several areas throughout the site. TfB have advised that they carried out remedial surface dressing works in 2019 at no cost to Buckinghamshire Council, and sadly the shaded areas of the road have now experienced further failure following the extremely wet Autumn and Winter we have just experienced.

TfB have undertaken a review of the work and location and following further discussions between them and their specialist contractor, it has been decided that the most appropriate course of action for this site is to extend the maintenance guarantee for at least another year to enable drainage improvements to be carried out at this location over the summer. Once these drainage works have been completed, the road can then be monitored to establish what the most suitable and durable course of remedial treatment would be to prolong and maintain the life of the road. These works will then be programmed for the summer of 2021.

#### 3.3 Update on Covid19 community efforts

A verbal report will be given at the meeting.

### 4 To consider the appointment of new representatives on the following:

#### 4.1 Farnhams Magazine

Mr. Home has stepped down as the Parish Council's representative and a new representative is being sought at the meeting.

#### 4.2 Farnham Common Sports Club

Mrs. Tipping has stepped down as the Parish Council's representative and a new representative is being sought at the meeting.

### 5 Open Spaces:

#### 5.1 To consider the recommendation in the quarterly bus shelter inspection report

Progress Services, the contractor, is recommending that the north flank is cleaned and tidied up. The quote received is £30. A photograph of the issue is below.



5.2 To consider TfB's request for a telephone conference call to discuss the S106 financial contribution received by BC

Buckinghamshire Council have received a financial contribution via a S106 agreement relating to the former site identified as 'The Moorings', Christmas Lane, Farnham Common. The funding was initially allocated for the implementation of the A355 Route Strategy.

As this priority was identified some time ago, TfB have contacted the Parish Council because they recognise that local priorities may have changed, and are therefore seeking to engage with all Members and Community Board Leaders to identify current priorities.

TfB have therefore asked that the Parish Council joins a telephone conference meeting to have a discussion on what the local highway priorities may be, and any potential schemes the Parish Council would like TfB to consider using the available funding. The amount available has not been advised.

5.3 To consider analysis of the A355 traffic survey conduct by TfB on behalf of the Parish Council  
Phil Rudd and Graham Thomas, both residents, kindly offered to interpret the raw data received from TfB following the traffic survey that was conducted on the A355 near the infant school. Their comments have been forwarded to councillors for use during the discussion.

5.4 To consider quotes received in respect of work identified in the Arboriculturist's Report  
Quotes were requested from Amersham Town Council, Capability Landscapes Limited and Matt Samways.

Amersham Town Council – unable to quote  
Capability Landscapes Limited - £8,400 plus VAT  
Matt Samways – unable to quote

5.5 To consider the quote received for servicing and repairing the flagpoles

Mr. Lawrence, a resident in Farnham Royal who looks after the flagpole for the Parish Council, reported that the finial holder at the top of the pole had broken. A quote for a full service and repairs to this pole and a full service (and repairs if necessary) for the pole in Farnham Common has been received from Flagmakers. The service includes the following:

- Foundation and ground anchor bolt inspection
- Flagpole check for signs of wear, fatigue, bending or failure
- Halyards checked for signs of abrasion or weakness through UV ageing
- Cleats and fittings checked
- Flagpoles lowered and cleaned to remove dirt
- Finials and rotating arms checked

- Flag inspection  
The quote received is £525 plus VAT

## **6 Finance:**

### 6.1 To ratify the decision to purchase an annual subscription to Zoom

Due to the costs that were being incurred in holding committee, working group and Parish Council meetings via conference call, it was suggested that the Parish Council should purchase a subscription to Zoom. The annual up front subscription cost £119.90 plus VAT and following agreement from Mr. Milne and Mr. Rowley the subscription was purchased on 9 June 2020.

### 6.2 To consider payment of £50 to enable Mrs. Tipping to attend Zoom meetings

For the reasons stated above it was decided to hold all meetings via Zoom. In order to enable Mrs. Tipping to access these meetings it was necessary to seek the assistance of an IT specialist. The specialist visited Mrs. Tipping and enabled her access. The cost of his services was £50.

### 6.3 To consider the Farnhams Magazine's request for funding

As agreed at the last Parish Council meeting, the finance committee met with Mr. Houdret on behalf of the Farnhams Magazine. A verbal report will be presented at the meeting.

### 6.4 To approve payments and note receipts, as per the cashbook

The cashbook has been reviewed and approved by the Chairman of the Finance Committee and will be forwarded to councillors separately.

## **7 Planning:**

### 7.1 To ratify comments submitted on recent applications

The schedule of comments submitted to the planning authority will be forwarded to councillors separately.

### 7.2 To note recent planning decisions

The schedule of planning authority decisions will be forwarded to councillors separately.