

## Information for the Parish Council Meeting on 24 August 2020

### 3 Matters Arising (not covered elsewhere on the agenda - for information only)

#### 3.1 Update on Guide Hut

A meeting was held on 6 August 2020 between Mr. Milne, Mrs. Rolfe, Mrs Reid (the local District Commissioner of Girl Guiding) and the Clerk. Notes of the meeting will be circulated to councillors separately.

#### 3.2 Update on S106 financial contribution projects

The project proposal put together by Mr. Home was submitted to TfB and Mr. Home attended a site visit with them on 5 August 2020 to discuss the works. On 18 August 2020 TfB confirmed that all of the work request with the exception of one section which they've deemed is private land will be completed by them in the next few weeks. This work will see shrubbery, dead and decaying vegetation, fly-tipping, all debris, and roots near the surface removed in order to improve safety and the environment for pedestrians by providing the maximum possible space on and adjacent to footways.

#### 3.3 Update on Community Payback projects

Mr. Home has submitted the following requests directly to the scheme:

1. The bi-annual clearance of footpath FAR/4/1, linking Barn Close/Hammond End with Egypt Lane
2. The reinstatement of the footway along-side the A355 from a gate adjacent to the 50mph/30mph speed restriction sign, to FAR/3/1, FAR/8/1 and BUH/25/1; also, to Egypt Lane without pedestrians having to cross the road to access the footway on the east side and then back to the west at FAR/3/1.

#### 3.4 Update on the relocation of the defibrillator in Farnham Royal

As agreed, the Clerk approached the Dukes Head public house but unfortunately the brewery did not agree to the defibrillator being installed on one of their outside walls. The trustees of the village hall are currently considering a request to relocate the unit to one of their outside walls. The matter is quite urgent as the unit has now been removed from its location due to safety concerns as a result of the building work being undertaken at the property.

#### 3.5 Update on Covid19 community efforts

A verbal report will be given at the meeting.

### 4 To consider a timetable for returning to face to face meetings and reopening the office

It was agreed at the last meeting that this item would be reviewed every month. The guidance from the National Association of Local Councils and the Society of Local Council Clerks remains unchanged, they still strongly advise parish councils to continue to meet remotely, without the need for face-to-face contact. Government advice is to work from home if an employee can and the employer's needs are being met.

### 5 Burnham Beeches SAC:

#### 5.1 To receive an update on the recent Burnham Beeches and Stoke Common Consultative Group meeting

On 18 August 200, Mrs. Quilter attended the most recent meeting of the Burnham Beeches and Stoke Common Consultative Group. All councillors are encouraged to read Mrs. Quilter's report of the meeting which was circulated by email on 18 August 202.

- 5.2 To consider a response to the Burnham Beeches SAC consultation  
There will be a discussion on this matter during the meeting.

**6 Open Spaces:**

- 6.1 To consider quotes for the proposed project for the strip of land next to Kingsway Green  
As all councillors are aware a resident has made a request to work with the council in improving the strip of land that runs between Kingsway Green and buildings on The Broadway. The proposal is to install two raised flower beds each measuring L2000mmxW900mmxH450mm along the strip and plant them with a mixture of lavenders, heathers and spring bulbs. The quotes received will be sent to councillors separately.

- 6.2 To consider quotes received for the arboriculture work identified in the 2019 report  
The Clerk experienced difficulties in obtaining quotes for the work required and having discussed this with some of the contractors approached it appears that the amount of work and potential need for traffic management along the A355 put some off quoting. Three quotes have now been received and will be forwarded separately to councillors.

- 6.3 To consider recommendations regarding the Signage Policy and the Promotional Materials Policy to better support/encourage local businesses.

Mr. Milne and Mr. Home met on 14 August 2020 to conduct a review of the above policies. They concluded the following:

1. In principle the Signage Policy is appropriate although at some point could be re-written to be more user friendly
2. The Promotional Material document can be simplified and more flexibility allowed.

An amended version of the Promotional Materials policy will be circulated to councillors separately for review.

**7 Finance:**

- 7.1 To approve payments and note receipts, as per the cashbook

The cashbook has been reviewed and approved by the Chairman of the Finance Committee and will be forwarded to councillors separately.

- 7.2 To consider the purchase of new noticeboards

A new noticeboard is required in Farnham Common due to the condition of the existing one. The noticeboard in Farnham Royal is currently mounted on the wall of what was Bhajis Indian Takeaway but needs to be moved due to ongoing building work. It is proposed that a new post mounted noticeboard is installed on the corner of Church Road. The Clerk approached three companies for quotes those received will be forwarded to councillors separately.

**8 Planning:**

- 8.1 To ratify comments submitted on recent applications

The schedule of comments submitted to the planning authority will be forwarded to councillors separately.

- 8.2 To note recent planning decisions

The schedule of planning authority decisions will be forwarded to councillors separately.