

Information for the Parish Council Meeting on 5 October 2020

3 Matters Arising (not covered elsewhere on the agenda - for information only)

3.1 Update on Guide Hut

A meeting was held on 21 September 2020 between Mr. Rowley, Mrs. Rolfe, Mrs Reid (the local District Commissioner of Girl Guiding) and the Clerk. Notes of the meeting will be circulated to councillors separately.

3.2 Community feedback from the 2019 A355 Traffic Survey

At the August 2020 meeting Mr. G Thomas, the resident who prepared a summary of the traffic survey, asked for some time on the September agenda to feedback some thoughts from residents. A verbal report will be presented at the meeting.

3.3 Update on S106 financial contribution projects

A verbal update will be given by Mr. Home.

3.4 Update on Community Payback projects

A verbal update will be given by Mr. Home.

3.5 Update on the relocation of the defibrillator in Farnham Royal

The Trustees of Farnham Royal Village Hall are considering our request to install the defibrillator on one of the outside walls and a decision will hopefully be taken at the October 2020 trustees' meeting.

3.6 Update on Covid19 community efforts

A verbal update will be given by the Chairman.

3.7 Update on the Burnham Beeches SAC Consultation - responses

A copy of the Parish Council's response to the Burnham Beeches SAC Consultation has been circulated to councillors. In addition, following a meeting between the Chairman, Mrs. Rolfe, Mr. Barnard and Dr Read an email clarifying a few points was received from Mr. Barnard, a copy of which has been circulated to all councillors.

3.8 Update on Boundary Copse and Ingrams Copse Rights of Way Issues

As councillors are aware BP Collins issued a letter to L&Q. Unfortunately, no response was received so a further Zoom meeting was held between BP Collins, the Chairman and Mr. Milne. During the meeting the following was agreed:

- 1) The Chairman to deliver a copy of BP Collins' letter to L&Q's office in Slough and try and speak to someone with authority to engage with this matter;
- 2) We wait a further couple of weeks for a response from L&Q;
- 3) Depending on the outcome of 2), we can have a further conference to discuss the preparation and nature of a second letter, whether this be in the form of a further enquiry/chaser or a more formal letter (i.e. a Letter Before Action threatening court proceedings);
- 4) The Clerk to send a copy of BP Collins' letter to the landlord of Boundary and Ingrams Copse, the County Council so they are aware of the matters at hand;

- 5) The Clerk to speak with the local fire service in order to try and obtain comment, or a letter, on the potential risks of the obstructions with the rights of way – ascertain whether the local fire service will write to L&Q direct referencing our letter and asking them to engage from the perspective of fire safety; and
- 6) The Clerk to liaise internally in order to obtain, and factor in, costings for the construction of the fences at the properties.

4 To consider a timetable for returning to face to face meetings and reopening the office

It was agreed that this item would be reviewed every month. The guidance from the National Association of Local Councils and the Society of Local Council Clerks remains unchanged, they strongly advise parish councils to continue to meet remotely, without the need for face-to-face contact. Government advice is office workers who can work effectively from home should do so over the winter. Where an employer, in consultation with their employee, judges an employee can carry out their normal duties from home they should do so.

5 To consider the Draft Social Media Policy

In 2019 a draft social media policy was prepared. A copy of this policy, which has been amended slightly with the addition of paragraph 4.5, has been circulated to councillors.

6 **Open Spaces:**

6.1 To consider recommendations from the Kingsway Green, The Broadway and Village Flowers Working Group

The working group met on 25 September 2020 via Zoom and then carried out social distanced site visits on 29 September 2020. Currently the recommendations are as follows:

Kingsway Green:

- Install two new benches (one of which would be the commemorative bench previously agreed)
- Create one new flowerbed at the rear of the Green (along the service road)
- For the flowerbeds to be planted with daffodil bulbs for the Spring and then to be planted with 'wild' flowers for the summer.
- For crocus and snowdrop bulbs to be planted in clumps in the grass for the Spring.

The Broadway:

- Remove the hanging baskets
- Install at least one additional barrier planter

War Memorial:

- Install wooden troughs (number to be agreed) with seasonal planting around the hexagonal base of the memorial

The Group has many other ideas which will be presented shortly.

6.2 To consider issues in Boundary Copse

There are currently three issues in Boundary Copse:

1. Removal of people believed to be living there
2. Removal of associated rubbish
3. Making access points more secure

A verbal report will be given at the meeting by Mr. Milne.

6.3 To consider strategy for overgrown vegetation

A verbal report will be given at the meeting by Mr. Home.

7 **Finance:**

7.1 To approve payments and note receipts, as per the cashbook

The cashbook has been reviewed and approved by the Chairman of the Finance Committee and will be forwarded to councillors separately.

7.2 To consider the Annual Governance and Accountability Return 2019/20 and the 2019/20 Internal Audit

The Clerk is awaiting receipt of the final version of the Internal Audit Report but a draft

version has been sent to councillors separately. The Annual Governance and Accountability Return for 2019/20 together with the Internal Auditors comments must be with the External Auditor by 27 October 2020.

7.3 To consider a budget for the Community Payback Scheme projects

At the August 2020 Parish Council meeting Mr. Home provided an update regarding the proposed Community Payback Scheme projects and it was suggested that a budget of £2,000 should be agreed.

7.4 To ratify granting a three month rent free period to Farnham Common Sports Club

At the August 2020 Parish Council meeting the Chairman, in his role as a Parish Council representative for FCSC, asked councillors to consider granting the Club a three month rent free period. This equates to £250.

7.5 To consider the request for a grant received from The Farnhams Magazine

A verbal report will be given by the Chairman in his role as Parish Council representative for the Magazine.

8 **Planning:**

8.1 To ratify comments submitted on recent applications

The schedule of comments submitted to the planning authority will be forwarded to councillors separately.

8.2 To note recent planning decisions

The schedule of planning authority decisions will be forwarded to councillors separately.