

Information for the Parish Council Meeting on 23 November 2020

3 Matters Arising (not covered elsewhere on the agenda - for information only)

3.1 Update on Community Payback projects

A verbal update will be given by Mr. Home.

3.2 Update regarding Burnham Beeches and local road parking issues

A verbal update will be given by the Chairman.

3.3 Update on Community Board projects and feedback from Board Meetings

A verbal update will be given by several councillors.

4 Covid 19

4.1 To consider a timetable for returning to face to face meetings and reopening the office

It was agreed that this item would be reviewed every month. The guidance from the National Association of Local Councils and the Society of Local Council Clerks remains unchanged, they strongly advise parish councils to continue to meet remotely, without the need for face-to-face contact. Government advice is office workers who can work effectively from home should do so over the winter. Where an employer, in consultation with their employee, judges an employee can carry out their normal duties from home they should do so.

4.2 To consider whether if any BC and/or National Government material is released it should be distributed/displayed in the parish

Given that there are likely to be new guidelines in place when the current lockdown ends new literature and notices may be available for distribution/display in the Parish. The Clerk is currently waiting for an update from BC about this item.

4.3 To consider a small expense for a contractor to action 4.2 above, if required.

Given that there won't be another meeting before any new material is available the Clerk does not know what will be involved in distributing/displaying it. The Clerk is therefore seeking a small budget to facilitate the payment of a contractor, if required.

5 To consider adopting the Draft Active Travel Strategy

A verbal update will be given by Mr. Home and a copy of the Draft Active Travel Strategy has been circulated to councillors.

6 Finance:

6.1 To receive a report from the latest Finance Committee meeting regarding the 2021/22 budget projection and assumptions

A verbal report will be given by Mr. Milne as Chair of the Committee and the draft 2021/22 budget has been circulated to councillors.

6.2 To approve payments and note receipts, as per the cashbook

The cashbook has been reviewed and approved by the Chairman of the Finance Committee and has been circulated to councillors.

6.3 To consider replacing broken glass at the Kingsway Bus Shelter

One of the bus shelter's glass panels has been broken. Progress Services were asked to clear the broken glass and to quote for replacing it. The quote received is £295.

7 Planning:

7.1 To receive report of latest Planning Working Group meeting

A verbal report will be given by Mrs. Rolfe as Chair of the Working Group.

7.2 To ratify comments submitted on recent applications

The schedule of comments submitted to the planning authority has been circulated to councillors.

7.3 To note recent planning decisions

The schedule of planning authority decisions has been circulated to councillors.