

# FARNHAM ROYAL PARISH COUNCIL

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## MINUTES OF THE MEETING OF THE FINANCE COMMITTEE OF FARNHAM ROYAL PARISH COUNCIL HELD ON WEDNESDAY 14 APRIL 2021 AT 10.00AM VIA ZOOM

### Present

Mr. Bob Milne (Chairman)  
Mr. Paul Rowley  
Mrs. Marilyn Rolfe  
Mrs. Judith Hall – Clerk

### 21/6/FC Apologies for absence

Mr. John Hodges

### 21/7/FC To approve minutes of the meeting held on 13 January 2021

The minutes of the meeting were **confirmed** as a true and accurate record and they were then signed by the Chairman.

### 21/8/FC Matters arising from previous minutes not covered elsewhere on the agenda

8.1 Mr. Rowley advised that the Farnhams Magazine has asked for another grant. It was felt that this should be dealt with by the new Parish Council and that the Magazine should meet the Finance Committee to explain why the funds are needed bearing in mind the conversations that took place last year and it should be explained to the Magazine that it will take two to three months for the Parish Council to decide.

8.2 The Chair expressed that the Parish Council should have a proper debate about the identified projects but Mr. Rowley felt that this was happening in the Projects Working Group meetings. The Chair stated that if a line was to be included in the budget for projects, the projects should be identified. The Clerk was asked to circulate the summary spreadsheet and meeting notes of the latest project meeting to all parish councillors. The Chair asked whether Mr. Home would still be a member of the Projects Working Group despite standing down as a parish councillor and Mr. Rowley confirmed that this was still the intention. Mr. Milne expressed his disappointment that no other councillors attend the Project Working Group Meetings with Mr. Rowley, Mrs Rolfe, Mr. Home and him as the potential projects will be a lot of work and money.

8.3 The Chair advised that on the explanation leaflet that was circulate with the Council Tax demands, the Parish Council looked bad as it had the second biggest increase at 4%, which he felt was more in percentage terms than he expected as he had calculated it at 3.9%.

9.4 The Chair asked about the repairs to the streetlights in Farnham Park Lane. The Clerk advised that these were in the process of being reviewed by the contractor as she had been advised that they had been repaired but a complaint had been received from a resident stating that they weren't working and as a result there was a drug problem in the road. The Clerk advised that the contractors were due to attend and would report back.

### 21/9/FC To review the 2020/21 management accounts

Those present reviewed the management accounts and notes circulated ahead of the meeting. The following additional points were discussed:

9.1 The Clerk was asked to chase Buckinghamshire Council for the balancing payment due under the terms of the signed agreement.

9.2 The Clerk advised that the contractor appointed to carry out the arboriculture work in the December 2019 report had not completed the work requiring a traffic management system despite repeated requests and asked whether she could approach South Bucks Tree Surgeons Ltd for a quote which could then be taken to a parish council meeting. It was agreed that the Clerk would send an email, text and letter advising the original

contractor that the traffic management permit needed to be obtained by a certain date or they would be disinstructed.

9.3 The Chair asked whether the funds allocated to the Emergency Traveller Fund should be carried forward and ring fenced to build a war chest. It was agreed that the Clerk would check the original Parish Council decision before the next Finance Committee meeting for discussion.

9.4 The Clerk suggested that the ringfenced reserves relating to the Orchard could be used to fund the Rotary Club's request regarding the Open Day at the Orchard.

9.5 Those present queried whether the grants and Covid 19 expenses should be split or all put under other expenses. Also they queried whether the income should be shown as income or a negative expense on the expense line. It was agreed that the Clerk would ask the accountant or auditor.

9.6 The Clerk was asked to schedule the accruals and also the costs that have just moved from last year to this year (committed expenditure).

**21/10/FC Any other business**

None

**21/11/FC Date and time of next meeting:**

The meeting closed at 11.35am. The next meeting is 16 June 2021 at 10.00am

Signed as a true record of the meeting:-

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Chairman