

FRPC Parish Council for The Farnhams

To: All Farnham Royal Parish Councillors

YOU ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF FARNHAM ROYAL PARISH COUNCIL ON MONDAY 23 MAY 2022 AT 6.30 P.M. IN FARNHAM COMMON VILLAGE HALL, VICTORIA ROAD, FARNHAM COMMON, SL2 3NJ

The meeting is open to the public and press and the first 15 minutes will be reserved, if required, for public comment. We have a policy on recording of meetings. Please apply to the Clerk for details.

Declarations of Interest: Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest or a prejudicial interest in any item of business as defined in the Code of Conduct.

AGENDA

- 1 To elect a Chairman (and Declaration of Acceptance of Office)
- 2 To elect a Vice Chairman
- 3 Apologies for absence
- 4 To receive any declarations of interest from Members
- 5 To confirm the minutes of the meetings held on 25 April 2022
- 6 To review:
 - 6.1 Standing Orders
 - 6.2 Code of Conduct
 - 6.3 Asset Register
 - 6.4 Risk Assessment
 - 6.5 Finance Regulations
- 7 To review the terms of reference of the Finance Committee and appoint members
- 8 To review the terms of reference and appoint members to serve on the following Working Groups:
 - 8.1 Projects Working Group
 - 8.2 Planning Working Group
 - 8.3 Contracts Working Group
- 9 To make the following appointments:
 - 9.1 Data Protection Officer
 - 9.2 Project Lead – Community Initiatives
 - 9.3 Project Lead – Woodlands & Biodiversity
 - 9.4 Project Lead – Highways
 - 9.5 Project Lead – Playgrounds
 - 9.6 Project Lead – Old Guide Hut
- 10 To review the terms of reference and appoint a representative(s) on the Neighbourhood Plan Steering Group
- 11 To appoint representatives on the following Outside Bodies:
 - 11.1 Burnham Beeches Community Board and its Action Groups
 - 11.2 Farnham Common Sports Club
 - 11.3 Farnhams Magazine
 - 11.4 Burnham Beeches and Stoke Common Consultation Group
 - 11.5 South Bucks Association of Local Councils

- 12 To agree meeting dates and times for parish council meetings, committee meetings and working group meetings for the remainder of 2022 and for 2023
- 13 Finance:
 - 13.1 To consider a funding request from Burnham Beeches Rotary for Orchard Day
 - 13.2 To consider a proposal for village decorations for the Queen's Platinum Jubilee
 - 13.3 To approve payments and note receipts, as per the cashbook
- 14 Planning:
 - 14.1 To ratify comments on recent applications
 - 14.2 To note recent planning decisions
- 15 Any Other Business (for information only)
- 16 Next meeting: To be confirmed

Signed: *Judith Hall*
Clerk

Dated: 18 May 2022