

FARNHAM ROYAL RELIEF IN SICKNESS CHARITIES

(CHARITY NO 268622)

c/o Farnham Royal Parish Council, Farnham Common Village Hall, Victoria Road, Farnham Common, SL2 3NL

Grant Award Scheme

Introduction

Farnham Royal Relief in Sickness Charities seeks to provide small grants to help residents of Farnham Common and Farnham Royal in times of need.

A grant or award is any payment made by the Charity to be used by an individual for a specific purpose identified in their application.

The following policy sets out how the Charity considers and makes grant awards and enables the Charity to make an informed assessment of grant applications, so that decisions are made in a way that is fair and transparent.

Who can apply?

You can apply if you are an individual living in Farnham Common or Farnham Royal. In addition, you can apply on behalf of an individual living in Farnham Common or Farnham Royal, with their consent.

How much can you apply for?

There is no upper or lower limit for the amount of any grant but in general, individual grants will be only for what is required in relation to the need of the individual and reasonable in the circumstances.

What can you apply for?

Grants may be made for a wide number of needs such as:

- New bedding, clothing or hygiene items
- Replacement cooking equipment or appliances
- One off or temporary transport for school or medical appointments
- School trips, equipment or clothing

What will we not fund?

The Charity will not fund the following:

- Activities promoting religious or political beliefs
- Purchases or payments completed before the application can be considered
- Purchases or payments where the need is not clear or where it would be unreasonable given the circumstances
- Repayment of loans
- Costs for services, equipment or provisions incurred before a grant is awarded

The application process

Grant application forms are available from the Clerk at clerk@farnhamroyal-pc.gov.uk or 01753 648497.

The closing date for applications is 25 April 2025.

Applications will be considered by the Trustees at a meeting in early May 2025 and successful applicants will be contacted shortly after.

Grant award conditions

- Grants must be spent within three months of the award
- The Charity may not consider incomplete applications
- The grant can only be used for the purpose stated in the application and the Charity reserves the right to reclaim any grant not being used for the specified purpose of the application. However, if an individual wishes to change the purpose of the grant, they must seek approval by writing to the Chairty, who will consider whether or not to approve the change
- Individuals are responsible for ensuring their compliance with all applicable legal and statutory requirements
- The Chairty reserves the right to seek proof of purchase or other evidence on how the funds have been used
- The Charity reserves the right not to pay any award in the event of it not being used for the purpose specified on the application form
- Should, for any reason, the purpose for which the funds were awarded no longer be necessary, the Chairty may ask for all or part of the monies to be paid back

Further details

For any enquiries, including requests for assistance in applying for a grant, please contact the Clerk at the details below:

The Clerk
Farnham Royal Relief in Sickness Charities
c/o Farnham Royal Parish Council
Farnham Common Village Hall
Victoria Road
Farnham Common
Buckinghamshire
SL2 2NL
Email: clerk@farnhamroyal-pc.gov.uk
Telephone: 01753 648497

How will the activity benefit you/the applicant

Declaration of acceptance

I declare that all information provided to the Charity as part of the grant application is accurate and complete to the best of my knowledge.

I understand that the Charity may refuse any application containing inaccurate or misleading information.

I declare that any grant made will be used solely for the purposes outlined in this application.

I understand that the Charity reserves the right to reclaim the grant in the event of it not being used for the purpose specified.

Name: _____

Signature: _____

Date: _____

Documents to send with your application

Please include proof of address with your application and any supporting documents that you feel would assist the Charity in assessing the application.

The Charity may refuse an application if it believes it has insufficient information to make a decision.

Please return the completed application form along with all supporting documentation to:

The Clerk
Farnham Royal Relief in Sickness Charities
c/o Farnham Royal Parish Council
Farnham Common Village Hall
Victoria Road
Farnham Common
Buckinghamshire
SL2 2NL

Email: clerk@farnhamroyal-pc.gov.uk