

# FRPC Parish Council for The Farnhams

To: All Farnham Royal Parish Councillors

**YOU ARE SUMMONED TO A MEETING OF FARNHAM ROYAL PARISH COUNCIL ON MONDAY 30 JUNE 2025 AT 7.30 P.M. IN FARNHAM COMMON VILLAGE HALL, VICTORIA ROAD, FARNHAM COMMON, SL2 3NL**

The meeting is open to the public and press and the first 15 minutes will be reserved, if required, for public comment. Members of the Public are asked to keep each contribution to 3 minutes. We have a policy on recording of meetings. Please apply to the Clerk for details.

Councillors attending the meeting are reminded of the requirement to declare if they have a personal interest or a prejudicial interest in any item of business as defined in the Code of Conduct.

## AGENDA

- 1 To elect a Chairman
- 2 To elect a Vice Chairman
- 3 Apologies for absence
- 4 To note declarations of interests from Members
- 5 To confirm the minutes of the meeting held on 28 April 2025
- 6 Matters Arising (not covered elsewhere on the agenda - for information only)
  - 6.1 Update on road safety initiatives (Community Speedwatch & MVAS)
  - 6.2 Update on the parish council's litter picking provision
  - 6.3 Update on work requested under Devolved Services Agreement
  - 6.4 Update on antisocial behaviour in footpaths FAR/6 and FAR/7
  - 6.5 Update on residents' concerns regarding Boundary Copse
- 7 To review:
  - 7.1 Standing Orders (*changes proposed*)
  - 7.2 Code of Conduct (*no change*)
  - 7.3 Asset Register (*updated*)
  - 7.4 Risk Assessment (*updated*)
  - 7.5 Finance Regulations (*changes proposed*)
  - 7.6 Information & Data Protection Policy (*changes proposed*)
  - 7.7 Investment Policy (*no change*)
- 8 Delegation Arrangements:
  - 8.1 To review existing delegation arrangements
  - 8.2 To consider giving delegated powers to the Clerk to conclude the legal proceedings issued against the parish council through negotiation
- 9 To consider suspending, pending the co-option of new councillors, the following:
  - 9.1 Finance Committee
  - 9.2 Planning Working Group
- 10 To appoint a Lead Councillor for Finance and Contracts
- 11 To consider suspending, pending the co-option of new councillors, the following appointments:
  - 11.1 Data Protection Officer
  - 11.2 Lead Councillor – Planning
  - 11.3 Lead Councillor – Projects
  - 11.4 Lead Councillor - Highways
  - 11.5 Lead Councillor – Woodlands and Open Spaces
  - 11.6 Lead Councillor – Community
  - 11.7 Lead Councillor – Wellbeing

- 11.8 Lead Councillor – Environment
- 11.9 Lead Councillor – Communication

12 To consider disbanding the Neighbourhood Plan Steering Group as it has completed its function

13 To appoint representatives on the following Outside Bodies and agree arrangements for reporting back:

- 13.1 South East Bucks Community Board
- 13.2 Farnham Common Sports Club
- 13.3 Burnham Beeches and Stoke Common Consultation Group
- 13.4 South Bucks Association of Local Councils

14 To confirm arrangement for insurance cover in respect of all insurable risks

15 To review the Council's and Clerk's subscriptions

16 To agree meeting dates and times for full council and committee meetings up to May 2026

17 Projects:

- 17.1 Review of 30 minute free parking in The Broadway car park
  - 17.1.1 To approve payment of £9,762 inc. VAT to Buckinghamshire Council for 1 February to 31 May 2025
- 17.2 Update on Neighbourhood Plan
  - 17.2.1 To consider O'Neill Homer's quote of £650 plus VAT for preparing the Referendum Plan
- 17.3 Review of CCTV
  - 17.3.1 To consider whether to investigate expanding the parish CCTV system

18 Finance:

- 18.1 To receive and note the 2024/25 Annual Internal Audit report
- 18.2 To consider the 2024/25 Annual Governance Statement (Section 1 AGAR)
- 18.3 To consider the 2024/25 Accounting Statements (Section 2 AGAR)
- 18.4 To note the arrangements for the exercise of public rights
- 18.5 To consider a quote of £280 plus VAT to grind a tree stump in St Mary's Churchyard
- 18.6 To ratify the purchase of a new laptop for the Clerk at a cost of £1,049.11 plus VAT plus associated costs of £87.50 plus VAT
- 18.7 To ratify the purchase of 12 months access to a Data Protection Compliance package at a cost of £495 plus VAT
- 18.8 To consider a payment of £100 to the Farnham Royal litter picker for agreeing to increase his area
- 18.9 To ratify payments and note receipts, as per the May 2025 lists
- 18.10 To approve payments and note receipts, as per the June 2025 lists

19 Planning:

- 19.1 Update on three pre-application consultations for upgrades to existing telecommunications equipment
- 19.2 To ratify comments on recent applications
- 19.3 To note recent planning decisions

20 Any Other Business (for information only)

21 Next Parish Council meetings:

To be confirmed

Signed: *Judith Hall*  
Clerk

Dated: 25 June 2025