

FRPC Parish Council for The Farnhams

To: All Farnham Royal Parish Councillors

YOU ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF FARNHAM ROYAL PARISH COUNCIL ON MONDAY 11 MAY 2026 AT 7.30 P.M. IN FARNHAM COMMON VILLAGE HALL, VICTORIA ROAD, FARNHAM COMMON, SL2 3NL

The meeting is open to the public and press and the first 15 minutes will be reserved, if required, for public comment. Members of the Public are asked to keep each contribution to 3 minutes. We have a policy on recording of meetings. Please apply to the Clerk for details.

Councillors attending the meeting are reminded of the requirement to declare if they have a personal interest or a prejudicial interest in any item of business as defined in the Code of Conduct.

AGENDA

1 Election of Chair

Election of the Chair of the Council for the coming year and receipt of their Declaration of Acceptance of Office.

2 Election of Vice Chair

Election of the Vice Chair of the Council

3 Apologies for absence

To receive, and consider for approval, apologies for absence and reasons given

4 Declarations of Interests

Members are reminded to declare any interest in any item on this agenda at this time, or at any time during the meeting, in accordance with Farnham Royal Parish Council's Code of Conduct.

5 Items to be taken in private session

To decide which items, if any, on the Agenda should be taken with the public excluded under S.1(2) Public Bodies (Admission to Meetings) Act 1960 in view of their confidential nature

6 Minutes of the previous meetings

To receive and sign the minutes of the Full Council meetings held on 12 January 2026, 23 March 2026 and 13 April 2026

7 Clerk's Report

To receive a report from the Parish Clerk for information only

8 Annual Review

To review documents and policies under Standing Orders

8.1 Scheme of Delegation (*no changes proposed*)

8.2 Standing Orders (*no changes proposed*)

8.3 Finance Regulations (*no changes proposed*)

8.4 Legal Agreements with Other Local Authorities

8.4.1 Highways Devolved Services Agreement

8.4.2 Agreement to fund a free parking scheme at The Broadway Car Park

8.4.3 Licence to Occupy Land at Farnham Park Playing Fields

8.5 Asset Register (*updated*)

8.6 Code of Conduct (*no changes proposed*)

8.7 Risk Register (*updated*)

8.8 Subscriptions (*updated*)

8.9 Regular Payments (*updated*)

8.10 Complaints Procedure (*no changes proposed*)

8.11 Information & Data Protection Policy (*no changes proposed*)

8.12 Investment Policy (*no changes proposed*)

9 Representatives on Outside bodies

To appoint representatives on the following Outside Bodies and agree arrangements for reporting back

- 9.1 South East Bucks Community Board
- 9.2 Farnham Common Sports Club
- 9.3 Burnham Beeches and Stoke Common Consultation Group
- 9.4 South Bucks Association of Local Councils

10 Insurance Cover

To confirm arrangement for insurance cover in respect of all insurable risks

11 Meeting Dates for the next year

To agree meeting dates and times for full council meetings up to May 2027

- 20 July 2026 7.30pm
- 28 September 2026 7.30pm
- 23 November 2026 7.30pm
- 25 January 2027 7.30pm
- 22 March 2027 7.30pm
- 17 May 2027 7.30pm

12 Items for consideration and resolution

- 12.1 To consider whether to continue using Gpeto Planning AI tool after the three month trial
- 12.2 To consider the cost of repairs required to Christmas lights - £2,243
- 12.3 To consider Schools Project 2026 proposal
- 12.4 To consider using Civic.ly (aligned to Scribe Accounting) to manage parish assets and contractor performance
- 12.5 To consider recommendations in Becky Walsh of Council Culture's Report
- 12.6 To consider the draft survey prepared by Becky Walsh of Council Culture
- 12.7 To consider proposals for a new website
- 12.8 To consider Clive Robinson's offer to repair the information board in the Community Orchard
- 12.9 To consider formalising into policy the current position of objecting to development within the Green Belt
- 12.10 To consider whether to meet developers once a planning application has been submitted.
- 12.11 To consider adopting the following new policies:
 - 12.11.1 Risk Management Policy
 - 12.11.2 IT Policy
 - 12.11.3 Volunteers Policy

13 Items for information only

- 13.1 Update on the final arrangements for the Parish Picnic
- 13.2 Update on the future of the Farnhams Magazine

14 Finance

- 14.1 Account balances – To note bank account balances
- 14.2 Payments – To review and ratify payments for April 2026
 - To consider payments for May 2026
- 14.3 Receipts – To note receipts for April 2026
 - To note receipts for May 2026
- 14.4 Bank Reconciliation – To note March 2026 bank reconciliation

15 Planning:

- 15.1 To note comments on recent applications submitted under delegated powers
- 15.2 To note recent planning decisions

16 Items for next agenda

17 Next Parish Council meeting

To be confirmed

Signed: *Judith Hall*
Clerk

Dated: 6 May 2026