

FARNHAM ROYAL PARISH COUNCIL

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MINUTES OF AN EXTRAORDINARY MEETING OF FARNHAM ROYAL PARISH COUNCIL HELD ON TUESDAY 30 JUNE 2026 AT 7.30PM AT FARNHAM COMMON VILLAGE HALL, VICTORIA ROAD, FARNHAM COMMON, SL2 3NL

Present

Antony Birkett (Chair)
Katherine Damsell
Amandeep Dhillon
Njore J. Kimani
Clive Robinson

In Attendance

Judith Hall (Clerk)

The meeting was declared open at 7.30pm.

26/41/PC Apologies for absence

To receive, and consider for approval, apologies for absence and reasons given.

Apologies were received from Stuart Dennis, Gurdeep Grewal and Mukund Sondagar all of whom had prior commitments.

RESOLVED (*unanimously*) The apologies received from Stuart Dennis, Gurdeep Grewal and Mukund Sondagar were accepted.

26/42/PC Declarations of Interests

Members are reminded to declare any interest in any item on this agenda at this time, or at any time during the meeting, in accordance with Farnham Royal Parish Council's Code of Conduct.

No Declarations of Interest were received.

26/43/PC Items to be taken in private session

To decide which items, if any, on the Agenda should be taken with the public excluded under S.1(2) Public Bodies (Admission to Meetings) Act 1960 in view of their confidential nature.

RESOLVED (*unanimously*) No items on the Agenda will be taken with the public excluded.

26/44/PC Items for consideration and resolution

44.1 To consider quote received for siding out five locations under Devolved Service Agreement

The Clerk confirmed the areas under consideration, as previously circulated to parish councillors, were:

- Beaconsfield Road between Elm Close and Forge Drive
- Collinswood Road between Claybourne Drive and One Pin Lane
- Farnham Road between The Dukes Head Public House and Boundary Copse
- One Pin Lane between Wood End Close and the bend in the road
- Blackpond Lane bending round to the bus stop on Farnham Lane and verge at the bottom to show the street name.

Following a discussion, Antony Birkett proposed that the quote received from Amersham Town Council of £1,260 plus VAT was accepted.

RESOLVED (*unanimously*) That the quote of £1,260 plus VAT received from Amersham Town Council was accepted.

44.2 To consider quote received for additional tree works

The Clerk confirmed the trees identified by the arboriculturist for felling, as previously circulated to parish councillors, were three sycamores and an ash in Temple Dell and an acacia in Boundary Copse. Following a discussion, Antony Birkett proposed that the quote received from R. Watts and Sons Ltd of £2,550 plus VAT was accepted.

RESOLVED (*unanimously*) That the quote of £2,550 plus VAT received from R. Watts and Sons Ltd was accepted.

44.3 To consider opting in to Buckinghamshire Council's energy supply contract

Following a discussion during which the 2025/26 annual electricity cost was compared to recent quotes received from three different suppliers and the benefits of Buckinghamshire Council's ability to bulk buy energy for a number of different entities such as schools, libraries and local councils was recognised, Antony Birkett proposed that the Parish Council opt in to Buckinghamshire Council's energy supply contract.

RESOLVED (*unanimously*) That the Parish Council opt in to Buckinghamshire Council's energy supply contract.

26/45/PC Finance:

45.1 To receive and note the 2025/26 Annual Internal Audit report

Following a discussion in which Katherine Damsell apologised to parish councillors for the short period of time they had been given to review the Internal Audit Report due to it only having been received at 4.39pm that afternoon. She continued that whilst some of the findings were understood, many were disappointing and potentially reflected the Internal Auditors lack of knowledge of the Parish Council's new accounting software, which was written specifically for town and parish councils. Given the late delivery it had not been possible to have a meaningful discussion with the Internal Auditor but it had been agreed that a meeting would be held to discuss the finding and recommendations. Katherine Damsell advised that once this meeting had been held, she would report to the next full council meeting.

RESOLVED (*unanimously*) That the 2025/26 Annual Internal Audit report was received and noted.

45.2 To consider the 2025/26 Annual Governance Statement (Section 1 AGAR)

Following a discussion in which the ten assertions were considered, Katherine Damsell proposed that the Annual Governance Statement previously circulated to parish councillors was agreed.

RESOLVED (*unanimously*) That the 2025/26 Annual Governance Statement was agreed.

45.3 To consider the 2025/26 Accounting Statements (Section 2 AGAR)

Following a discussion in which the Accounting Statements previously circulated to parish councillors were considered, Katherine Damsell proposed that the Accounting Statements were agreed.

RESOLVED (*unanimously/by majority*) That the 2025/26 Accounting Statements were agreed.

45.4 To note the arrangements for the exercise of public rights

The notice for exercise of public rights circulated to parish councillors was reviewed and the Clerk confirmed that the period for the exercise of public rights to inspect the accounting records for the financial year ended 31 March 2026 will commence on Wednesday 1 July 2026 and continue for 30 working days ending on Tuesday 11 August 2026.

RESOLVED (*unanimously*) That the notice of exercise of public rights was noted.

45.5 Account balances

To note bank account balances

Current Account	£22,734.51
Deposit (Instant Access)	£146,449.73
Deposit (95 Day Notice)	£36,467.35
Total	<u>£205,651.59</u>

RESOLVED (*unanimously*) That the account balances are noted.

45.6 Payments

To review and ratify payments for May 2026

The schedule of additional payments for May 2026 circulated to parish councillors was reviewed.

RESOLVED (*unanimously*) That the additional May 2026 payments are ratified.

To consider payments for June 2026

The schedule of payments for June 2026 circulated to parish councillors was reviewed.

RESOLVED (*unanimously*) That the June 2026 payments are approved.

45.7 Receipts

To note receipts for May 2026

The schedule of additional receipts for May 2026 circulated to parish councillors was reviewed.

RESOLVED (*unanimously*) That the additional May 2026 receipts are noted.

To note receipts for June 2026

The schedule of receipts for June 2026 circulated to parish councillors was reviewed.

RESOLVED (*unanimously*) That the June 2026 receipts are noted.

26/46/PC Items for information only

None

26/47/PC Items for next agenda

1. Identification of new projects for 2027/28
2. Update on boundary wall repairs at St Mary's Churchyard

A Birkett / All parish councillors
A Birkett / K Damsell

26/48/PC Next Parish Council meeting

20 July 2026 at Farnham Royal Village Hall at 7.30pm

The meeting closed at 8.45pm